

DEPARTMENT OF PUBLIC SAFETY
CONDITIONAL OFFER OF EMPLOYMENT

COPY

Applicant Name: Carl Stamey Date of Birth: _____
(Please print)

Applicant Phone Number: (home) [REDACTED] (work) _____ (cell) _____

Dear Applicant,

This is a Conditional Offer of Employment to a position with the: LSP/Air Support Unit
(Office, Section/Division)

In the job title of: Aircraft Fleet Chief Pilot

At a bi-weekly salary of (26 pay periods per year): \$ 3,759.20

In the following status: Probationary
(Permanent status) or (Probationary status for up to 24 months) or (Other)

The conditions which must be met in order for this offer to be made a final offer of employment include, but are not limited to:

- 1) You must take and pass a drug test and a criminal history check.
- 2) You must meet all requirements for the job title, such as the Civil Service Minimum Qualifications and Necessary Requirements for the position. If college hours are indicated on your Civil Service application, you will be required to provide a college transcript.
- 3) Your salary must comply with the Department of Public Safety (DPS) policy and Civil Service rules. The appointing authority must approve the salary.
- 4) All prospective male employees between the ages 18 through 25 are required to be registered with Selective Service (this can be done on the Internet at: <http://www.sss.gov>).
- 5) You must agree to receive wage and compensation payments via direct deposit, through electronic transfer of funds, into a checking or savings account at a financial institution which is authorized by the Office of State Uniform Payroll.
- 6) You must provide a Social Security Card and Drivers License/Picture I.D.
- 7) If you were employed by a state agency within the last 38 days and were paid for annual leave upon your separation, you must notify the Human Resources Office as you may be required to buy back any unused annual leave.

Do you have any relatives who currently work for DPS? Yes or No
If yes, who and what is the relationship? _____

Offer made by: Steven Lee _____
(Date)

By accepting this conditional offer, I agree to the above stated conditions of employment and I further acknowledge I understand that the DPS Recoupment of Overpayments Policy requires that if I am overpaid, the overpayment may be recouped in a future pay period(s) after notification from the Human Resources Office in accordance with the department policy.

Carl Stamey _____ 18 Dec 2020
(Applicant Signature) (Date)

Witnessed by: Master Pilot Dan [Signature] #1474 12-18-2020
(Witness Signature and Title) (Date)

FORWARD COMPLETED/SIGNED FORM TO THE HUMAN RESOURCES MANAGEMENT OFFICE

Verification that the 7 conditions listed above have been met: _____
(Signature of HRM Employee) (Date)

Personnel Action Request - Title: Aircraft Fleet Chief Pilot - Probational - 2021-02-09T16:11:43

Request Date: 2021-02-01 07:45:09

LOUISIANA DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS
PUBLIC SAFETY SERVICES

PERSONNEL ACTION REQUEST Status: Final Approved

TYPE OF ACTION

Probational

POSITION INFORMATION

POSITION # 50601001	JOB TITLE Aircraft Fleet Chief Pilot	PAY LEVEL WS-221	
FORMER INCUMBENT		NEW INCUMBENT Carl Stamey	PERSONNEL # P00014470
SECTION/UNIT Air Support	COST CENTER NUMBER 4193032216	PARISH DOMICILE East Baton Rouge	
TA GROUP NUMBER 013	TIME ENTRY STATUS <input checked="" type="checkbox"/> Positive <input type="checkbox"/> Negative	WORK SCHEDULE <input checked="" type="checkbox"/> 24/7 <input type="checkbox"/> M-F/8hr	IS THIS POSITION TIED TO ANY ISIS SECURITY <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <small>(If yes, answer the questions in the Security Clearance box.)</small>
REPORTING CATEGORY 4190000201	REMARKS: Please hire Carl Stamey as the Aircraft Fleet Chief Pilot, effective February 8, 2021 Direct Supervisor: Command Pilot Steven Lee		ATTACHMENTS: <small>Click here to attach a file</small> X X X X

Security Clearances: ISIS-HR: Does the position require time administration or reports access? <input type="checkbox"/> Yes <input type="checkbox"/> No Does ISIS-HR security need to be removed from the position? <input type="checkbox"/> Yes <input type="checkbox"/> No ISIS-AGPS (Purchasing): Does this incumbent need ISIS-AGPS capability? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, contact Purchasing.)	Please check as items are completed: <input checked="" type="checkbox"/> Fingerprint check complete and results obtained <input checked="" type="checkbox"/> Personal Data Questionnaire complete and results obtained <input checked="" type="checkbox"/> Internal Affairs name check complete and results obtained <input checked="" type="checkbox"/> Applicant sent for drug screening - Date: 2/4/2021 <input checked="" type="checkbox"/> Additional Background investigation/evaluations, if required, completed and results obtained
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Level 1 Approval

Approver: [Signature] ✓
Comment:

Approval Date: 2021-02-01 14:15:47

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Level 2 Approval

Approver: [Signature] ✓
Comment:

Approval Date: 2021-02-01 17:07:16

Level 3 Approval

Approver: [Signature] ✓
Comment:

Approval Date: 2021-02-04 07:20:34

Level 4 Approval

Approver: [Redacted] ✓
Comment:

Approval Date: 2021-02-04 16:40:08

Level 5 Approval

Approver: [Redacted] ✓
Comment:
Approved by LTC Doug Cain

Approval Date: 2021-02-09 14:57:12

Level 5 Approval

Approver: [Redacted] ✓
Comment:

✓ Final Approved by: jstame
Final Approve Date: 2021-02-09T14:11:46

DPSMF 1322

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