

JOHN BEL EDWARDS GOVERNOR

KEVIN W. REEVES, COLONEL DEPUTY SECRETARY

State of Louisiana

Department of Public Safety and Corrections Public Safety Services

> October 7, 2020 0140/0501/FDM/20-23128

Mr. Robert Burns

Via Email: Robert@SoundOffLA.com

RE: Public Records Request for the following:

 All documentation pertaining to any proposed and/or implemented pay raises for LSP officials having the rank of Captain or above during the time period of July 1, 2019 through the present date.

OLA File No. 069361

Dear Mr. Burns:

In response to your above referenced public records request, please be advised that classified Captains' and Majors' pay increases are controlled by LSP Commission Rules and pay grid. I direct your attention to their website for these details.

With respect to unclassified positions, Captains and above, LSP has identified fifteen (15) pages responsive to your request. The documents are available at a cost \$0.25 per page, for a total of \$3.75. Please forward a check or money order for \$3.75 made payable to Louisiana State Police to my attention at Office of Legal Affairs, P.O. Box 66614, Slot B-4, Baton Rouge, LA 70896.

If you have any questions, please do not hesitate to contact me at (225) 925-6103, or via email at fave.morrison@la.gov.

With kindest professional regards, I am,

Sincerely.

Fave Morrison, Assistant Secretary

DPS, Office of Legal Affairs

Cc: Nick Manale

Chavez Cammon

				Revioest (Jate 2026-97-27
	LC	DUISIANA DEPARTMENT OF P PUBLIC SAF	UBLIC SAFETY AND C	ORRECTIONS
		PERSONNEL A	CTION REQUEST	Status: Final Approved
	E OF ACTION lassified Pay Change	. <u>.</u> <u>.</u>		
		POSITION	INFORMATION	
POSIT 7000	TION # 0568	JOB TITLE SP Deputy Superintendent-Pat	PAY LEVEL	
FORM	IER INCUMBENT	<u> </u>	NEW INCUMBENT Jay Oliphant	PERSONNEL # 86497
	owwnt uty Superintendent-Patrol	COST CENTER NUMBER 4191012206	PARISH DOMICILE EBR	-
TA GF 023	ROUP NUMBER	TIME ENTRY STATUS	WORK SCHEDULE	IS THIS POSITION TIED TO ANY ISIS SECURITY
	RTING CATEGORY 0000200	- Negative	Specific Schedule	(If yes, answer the questions in the Security Clear box.)
LTC	nse grant a salary adjustmer : Jay Oliphant. Annual sala roved by Colonel Kevin Rec	ry to be \$155,275.00.	धुँ Click here to attach a fil Avest using special characte	le ers in file names, such as (* @ # \$ % ^ & * ; ; - ± ÷
Secu ISIS-H	rity Clearances:		Please check as items	are completed:
	s the position require time a	dministration or reports	- ·	emplete and results obtained
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1 —	es DNo	se removed from the position?	☐ Applicant sent for dr	e check complete and results obtained
Does	GPS (Purchasing): s this incumbent need ISIS- es			ind investigation/evaluations, if requires
Leve	l 1 Approval			
•	over: Asset /14.00s	r w		

DPSMF 1323

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	LC	DUISIANA DEPARTMENT OF P PUBLIC SAI	UBLIC SAFETY AND C FETY SERVICES	ORRECTION	S
		PERSONNEL A	CTION REQUEST	Status: Final	Approved
	OF ACTION sified Pay Change	oxdot			_
		POSITION	INFORMATION		
POSITIO 70005		JOB TITLE SP Deputy Superintendent-80	PAY LEVEL		
FORMER	NCUMBENT	'	NEW INCUMBENT Robert Adam White		PERSONNEL# 86649
SECTION	vunit y Superintendent-Bureau	COST CENTER NUMBER 4194022248	PARISH DOMICILE EBR		
TA GRO 023	JP NUMBER	TIME ENTRY STATUS	WORK SCHEDULE	·	N TIED TO ANY ISIS SECURITY
	ING CATEGORY P3900	Positive Negative	Specific Schedule	(If yes, answer th	ne questions in the Security Clearance:
	ved by Colonel Kevin Res	v63.	Award using special charact	ersiniñ bid names, ŝ	uch es ('@#\$%^&";;==+. }
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access	ne position require time a ?	dministration or reports	☐ Fingerprint check co ☐ Personal Data Ques		sults obtained plete and results obtained
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1049-AGE	nis incumbent need (SIS-) No (If yes, contact P		completed and resul	ts obtained	on/evaluations, if required,
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DPSMF 1323

Request One 2020-07-27 13 01 37

LOUISIANA DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS PUBLIC SAFETY SERVICES

TYPE OF ACTION Unclassified Pay Change				
	POSITION	INFORMATION		
POSITION # 50526904	SP Deputy Superintendent	PAY LEVEL		
FORMER INCUMBENT		NEW INCUMBENT Jason Starries		PERSONNEL # 86452
SECTIONUNT Deputy Superintendent-Chief	COST CENTER NUMBER 4193012201	PARISH DOMICILE EBR		
TA GROUP NUMBER G23	TIME ENTRY STATUS	WORK SCHEDULE	IS THESE POSITIO	N THED TO ANY ISIS SECURITY Yes
REPORTING CATEGORY 4190000201		Specific Schedule	(if yes, grover is	ne questions in the Security Clearence
REMARKS: Please grant a salary edjustme Jason Starnes. Annual salary t Approved by Colonel Kevin Re			ers in the varies, o	octi aa (《 출 쿠통형 기급 "중요/* 가. 중
Please grant a salary edjustme Jason Stames. Annual salary i Approved by Colonel Kevin Re	to be \$155,275.00.	Archid ominy bymakai chee act		
Please grant a salary edjustme Jason Starnes. Annual salary i Approved by Colonel Kevin Re Approved by Colonel Kevin Re Security Clearences:	to be \$155,275.00.	Arold only symbol charact	i are complet	ed:
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Please grant a salary edjustme Jason Starnes. Annual salary it Approved by Colonel Kevin Rei Security Clearences: 353-95: Does 89 poeition require time a 9005867 Ves No Does ISIS-HR security need to	to be \$155,275.00.	Avoid only special charact Please check as items Fingerprint check or	s are complete implete and re	ed: suits obtained
Please grant a salary edjustme Jeson Sternes. Annual salary it Approved by Colonel Kevin Re Security Clearences: Issa-ist: Does the position require time a access? Yes	to be \$155,275.00.	Avoid only special charact Please check as items Fingerprint check or	i are complete implete and re itionnaire com e check compl	ed: suits obtained plete and results obtained ete and results obtained
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		PERSONNEL A	ACTION REQUEST	Status: Final	Approved
	TYPE OF ACTION Unclassified Pay Change				
			INFORMATION		
	POSITION# 7000557	JOB TITLE SP Assistant Superintendent	PAY LEVEL		-
	FORMER INCUMBENT		NEW INCUMBENT Robert Brown		PERSONNEL # 86240
	SECTION/UNIT LSP Chief of Staff	COST CENTER NUMBER 4193012237	PARISH DOMICILE EBR		
	TA GROUP NUMBER 002	TIME ENTRY STATUS	WORK SCHEDULE	IS THIS POSITIO	N TIED TO ANY ISIS SECURITY Yes
	REPORTING CATEGORY 4190000201		Specific Schedute	(If yes, answer to	ne questions in the Security Clearance
		stment of 3% effective 7/1/20 to il salary to be \$166, 144,00. n Reeves.	eg Click here to attach a fi		such as { 'ලි#\$ % ^ & *, ; ≠ = + }
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DPSMF 1323

			Pequest Date 2:110-12 in 98:19:3
	LOUISIANA DEPARTMENT OF		
		AFETY SERVICES ACTION REQUEST	Status: Final Approved
TYPE OF ACTION	processes.		
Unclassified Pay Cha	nge 🔽		
-	POSITIO DOB TITLE	N INFORMATION	
POSITION # 50562991	State Police Command Pilot	Unclassified	
FORMER INCUMBENT		NEW INCUMBENT Steven Lee	PERSONNEL # P00130389
SECTION/UNIT	COST CENTER NUMBER	PARISH DOMICILE	
Air Support	4193032216	Statewide	
TA GROUP NUMBER	TIME ENTRY STATUS	WORK SCHEDULE	IS THIS POSITION TIED TO ANY ISIS SECURITY
.013	☑ Positive ☐ Negative	☑ 24/7 □ M-F/8hr	☑ No ☐ Yes
REPORTING CATEGORY	<u> </u>	Specific Schedule	(If yes, answer the questions in the Security Clearances
4190000201		Specific Octionale	box.)
REMARKS	nd Pilot salary adjustment to \$4814.57 b	ATTACHMENTS - Click here to attach a fi	
weekly to be effective	December 10, 2019.	X command.pilot.nr.email.	
Annual salary to be \$	125,178.99.	pay.increase.justification	n 12.11.2019 andx
		Aveid using special charact	iars in file names such 35 ("@#\$% ^&*:)-=+}
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Security Clearances	<u> </u>	Please check as items	
	uire time administration or reports	Li Fingerprint check co	omplete and results obtained
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☐ Yes ☑ No		Personal Data Ques	
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	y need to be removed from the position?	_	
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	Furth Approve Outer 2018-17, 1971-548, 29	
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<u>DEPARTMENT OF PUBLIC SAFETY & CORRECTIONS</u> REQUEST FOR UNCLASSIFED APPOINTEE PERSONNEL ACTION

Name of Employee Ke Sex M Race W Effective Date 07/15/2020 Action Requested (Required docs Promotion (competitive)	Work Location	12/26/1968	Social Security No. Personnel No. 86	266	
Effective Date 07/3/2020 Action Requested (Required doc	Work Location		Personnel No. 863	265	
Action Requested (Required doc		500		כטכ	
	umante attachad)	EBR			
Promotion (competitive)	uments attached)				
		Trans	r Out:		
Promotion (non-competit	ive)	Resig	ation		
Voluntary Demotion		Retire			
Reassignment		End R	stricted		
Detail to Special Duty/Ho	ow Long	End J	Appointment		
Position Change		End D	End Detail		
Section/Unit Change		Remo	al / Suspension - How Long		
Reallocation (training ser		x Other	Explain Below) Unclassified Pay	Adjustment	
Explanation (Other): This reques increasing his salary from \$177,4			Deputy Secretary/ Colonel Kevin	Reeves.	
FROM: RECENT POSITION			TO:POSITION TO BE F	ILLED	
	UNCLASSIFED	SERVICE JO			
	Til	LE			
	JOB CODE & PO	SITION NUM	ER		
	SALARY	LEVEL			
	OFF	TICE			
	DIVISION	/ BUREAU			
		ER NUMBER			
	0001 00/11	DICTIONALIA			
	FORMER I	NCUMENT			
Recommended By					
	Deputy Secretary		E	Date	
Recommended Approval					
	Governor's Senior E	Executive Staff	Γ	Date	
Reviewed By					
	Director of Finance	& Administratí	n _ r	Date	
Chief of Staff / Appointing Author	Date	2/21/20	Approved D	isapproved	

	*			Request Date 2:12:14:07-27:13
1	OUISIANA DEPARTMENT OF	F PUBLIC SAFETY AND C	ORRECTION	s
		ACTION REQUEST	Status: Final	Approved
-		<u> </u>		
TYPE OF ACTION Unclassified Pay Change	ֹ⊇			
	POSITIO	N INFORMATION		
Position # 7000436	JOB TITLE Deputy Superintendent-Ops	PAY LEVEL		
FORMER INCUMBENT	Dopary Superintertachi-Opa	NEWINCUMBENT Michael Layne Barnun	n	PERSONNEL#
SECTION/UNIT Deputy Superintendent-Ops P	COST CENTER NUMBER 4193032220	PARISH DOMICILE EBR		
TA GROUP NUMBER 023	TIME ENTRY STATUS	WORK SCHEDULE	IS THIS POSITION	THED TO ANY ISIS SECURITY
REPORTING CATEGORY 4190000201	Positive Negative	24/7 M-F/8hr Specific Schedule		e questions in the Security Clearar
REMARKS Please grant a salary adjustmi LTC Michael Layne Bamum,	ent of 3% effective 7/1/20 to Annual salary to be \$155,275.0	ATTACHMENTS & Click here to attach a fil	e	
Approved by Colonel Kevin Re	eves.	Avoid using special character	tra niĥon ames, s	ach as ('@;#\$%'^&'(:-#+)
Security Clearances:		Please check as items	are complete	ed:
ISIS-HR: Does the position require time access?	administration or reports	☐ Fingerprint check co	mplete and re	sults obtained
ISIS-HR: Does the position require time access? Yes No Does ISIS-HR security need to		☐ Fingerprint check co	mplete and re	
ISIS-NR: Does the position require time access? Yes No Does ISIS-HR security need to		☐ Fingerprint check co ☐ Personal Data Ques ☐ Internal Affairs name ☐ Applicant sent for dr	mplete and re tionnaire compl check compl ug screening	sults obtained plete and results obtained ete and results obtained Date:
ISIS-HR: Does the position require time access? Yes No Does ISIS-HR security need to	be removed from the position? -AGPS capability?	☐ Fingerprint check co ☐ Personal Data Ques ☐ Internal Affairs name ☐ Applicant sent for dr	mplete and re tionnaire complete check complete ug screening and investigation	sults obtained plete and results obtained ete and results obtained
ISIS-HR: Does the position require time access? Yes No Does ISIS-HR security need to Yes No ISIS-AGPS (Purchasing): Does this incumbent need ISIS	be removed from the position? -AGPS capability?	☐ Fingerprint check co ☐ Personal Data Ques ☐ Internal Affairs name ☐ Applicant sent for dn ☐ Additional Backgrou	mplete and re tionnaire complete check complete ug screening and investigation	sults obtained olete and results obtained ete and results obtained Date:
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ISIS-HR: Does the position require time access? Yes No Does ISIS-HR security need to Yes No ISIS-AGPS (Purchasing): Does this incumbent need ISIS Yes No (If yes, contact Level 1 Approval	be removed from the position? -AGPS capability? Purchasing.)	☐ Fingerprint check co ☐ Personal Data Ques ☐ Internal Affairs name ☐ Applicant sent for dn ☐ Additional Backgrou	mplete and re tionnaire complete check complete ug screening and investigation	sults obtained plete and results obtained ete and results obtained Date:

Personnel Action Request • PAR: State Police Command Pilot - Unclassified Pay Change - 2019-12-12/16:06:10

	DEDGUNNE! 1	ACTION REQUEST	Status: Final Approved	
	PERSONNEL P		States. The special	
YPE OF ACTION Unclassified Pay Change	'			
	POSITION	INFORMATION		
osition # 50562991	JOS TITLE State Police Command Pilot	PAY LEVEL Unclassified		
ORMER INCUMBENT	State Poice Considered Pick	NEW INCUMBENT	PERSONNEL F	
SECTION/UNIT	cost	Steven Lee	P00130389	
Air Support	CENTER NUMBER 4193032216	Statewide		
A GROUP NUMBER	TIME ENTRY STATUS	WORK SCHEDULE	IS THIS POSITION TIED TO ANY ISIS SECURITY	
013	Positive Negative	Ø 24/7 □ M-F/8hr	☑ No □Yes	
REPORTING CATEGORY 4190000201		Specific Schedule	rif yes, answer the questions in the Security Clearancel box)	
PEMARKS	<u> </u>	ATTACHMENTS		
Unclassified Command Pilotiss weekly to be effective Decemb	Bary adjustment to \$4814.57 bi- er 10, 2019	Chick here to affach a \$1		
Annual salary to be \$125,178.5		X on merena pilot hi kolasi, A os errorkasa just husta		
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Security Clearances:		Please check as Items	are completed:	
SIS-HR:		1	mpiete and results obtained	
Does the position require time a access?	idministration of reports			
□ Yes Ø No		☐ Personal Data Ques	tionnaire complete and results obtained	
Does ISIS-HR security need to	be removed from the position?		check complete and results obtained	
1818-AGPS (Purchasing):		Applicant sent for dr		
Does this incumbent need ISIS Yes Mo (If yes, contact)		Additional Background investigation/evaluations, if required completed and results obtained		
Level 1 Approval	·····	*		
Approver (, елп	. 45		
Comment:		*		
Approval Date: 2019-12-11 11.14	:00			
Approval Date: 2019-12-11 11.14	.00			
	.000 B	**		
Level 2 Approval		₩ ⁱⁿ		
Level 2 Approval		***		
Approver Comment		*		
Approval Date: 2019-12-11 15:05 Level 3 Approval		***		
Approver Comment Approvel Date: 2019-12-11 15:05 Level 3 Approval	43	**		
Approval Date: 2019-12-11 15:05 Level 3 Approval	43	**		

Approver Comment:	<u> </u>	1 2 m
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		<i>DPSNE</i> 1522

Mark Morrison

From:

Timi Payton

Sent:

Tuesday, December 10, 2019 3:46 PM

To:

Mark Morrison

Cc:

Jason Hannaman; Shenikka Matthews

Subject:

RE: Command Pilot

Attachments:

Lee.PAR.PDF

Good afternoon,

I consulted with Director Hannaman on this question, and he agreed that this step increase could be accomplished with a PAR. Commission approval is not necessary for salary increases. Please use the Type of Action-Unclassified Pay Change on the PAR when completing.

Thanks,

Mrs. Timi Payton
Human Resources Supervisor
Department of Public Safety
P.O. Box 66614 Baton Rouge, LA 70896
225.925.6079
225.925.3970 or 225.922.0528

TIMI.PAYTON@LA.GOV

My office hours are Mon-Fri 7:00 AM-3:30 PM

From: Mark Morrison

Sent: Tuesday, December 10, 2019 9:19 AM To: Timi Payton <Timi.Payton@la.gov>

Subject: Command Pilot

Timi,

Steven Lee is currently serving as the Command Pilot; an unclassified position created in December, 2018. At the time I was working to get approval from the LSP Commission to create the Command Pilot position, it was my intention that the Command Pilot be compensated at a level that would mirror the LSP Classified P6 positions (i.e. Major, Emergency Services Command Technician). As I learned back then, since the position was unclassified, it couldn't actually be a P6.

Below is the pay scale for the Classified P6 position:

Years of Service

Annual Salary

1

\$75,735.35

\$78,007.41
\$80,347.63
\$82,758.06
\$85,240.80
\$87,798.02
\$90,431.96
\$93,144.92
\$95,939.27
\$98,817.45
\$101,781.97
\$104,835.43
\$107,980.49
\$111,219.91
\$114,556.51
\$117,993.20
\$121,533.00
\$125,178.99
\$128,934.36
\$132,802.39
\$136,786.46
\$140,890.05

The Command Pilot position as approved by the Commission, didn't specifically include this 'pay scale'. In fact, I don't think it made any reference to rate-of-pay.

Once the position was approved by the Commission and the position was actually created and assigned a position number (50562991), Steven Lee (Personnel No. 00130389) was detailed into it on December 20, 2018. The only documentation that I can find regarding rate-of-pay is a PAR dated January 16, 2019, setting Lee's annual salary at \$121,533.10; an amount commensurate to his 17 years-of-service at the time it was done (see attached).

In keeping with my original intent, I would like Lee's salary to mirror that of the Classified P6 level; meaning that he would be eligible for a step increase from \$121,533.00 (17 years) to \$125,178.99 (18 years) upon his December 10, 2019, anniversary date. My question for you is concerning the method in which to accomplish this. Does an annual step increase for the Command Pilot position, as it was approved by the Commission, require the approval of the Commission, or can it be accomplished with a PAR?

Any information that you can provide would be greatly appreciated. Please call me at 225.933.3520 if you have any questions.

Thanks,

Major Mark E. Morrison Command Inspector Louisiana State Police



JOHN BEL EDWARDS
GOVERNOR

KEVIN W. REEVES, COLONEL DEPUTY SECRETARY

State of Louisiana

Department of Public Safety and Corrections Public Safety Services

> December 11, 2019 4007/2216/MEM/0127

TO:

Lieutenant Colonel Mike Noel

FROM:

Major Mark Morrison

RF:

Command Pilot Pay Increase - Justification

When the LSP unclassified Command Pilot position was created in December, 2018, the intent was to have the position's rate-of-pay mirror that of the LSP Classified P6 position. Steven Lee's current rate-of-pay of \$121,533.00 is commensurate to that of a P6 with 17 years-of-service. Lee reached 18 years-of-service on December 10, 2019.

This request is to raise his level of pay to match that of an 18-year P6 at \$125,178.99. I have confirmed with DPS Human Resources and the State Police Commission, that Commission approval is not needed for this increase.

Thank you for your consideration.

CC: LTC Jay Oliphant